



APPLICATIONFOR CLEMENCY

(Rev. January/2016)

Please print clearly. Illegible applications will be returned to the applicant without review.

LAST NAME FIRST MIDDLE INITIAL DOC # Date of Birth (mm/dd/year)

RACE SEX EDUCATION (highest grade completed/yr completed)

OUTSTANDING FINES OR FEES

Does applicant have any outstanding fines or fees from any criminal conviction or traffic infraction? YES NO

If yes, STOP – APPLICANT IS INELIGIBLE FOR CONSIDERATION

OFFENSE INFORMATION

AGE AT TIME OF OFFENSE: PRESENT AGE: OFFENDER CLASS (1ST, 2ND, 3RD, ETC.)

PARISH OF CONVICTION: JUDICIAL DISTRICT COURT DOCKET #

OFFENSE ORIGINALLY CHARGED WITH: DID OFFENDER PLEA BARGAIN ? YES NO

OFFENSE FOR WHICH CONVICTED: DATE SENTENCED:

SENTENCE:

(Indicate number of years/months sentenced by the judge, indicate if sentenced to DOC or parish jail)

PREVIOUS PERIOD OF PROBATION AND/OR PAROLE SUPERVISION

Has applicant had a prior period of probation and/or parole? YES NO

IF YES, dates of supervision: Probation/parole satisfactorily completed? YES NO

If not satisfactorily completed, date of revocation and reason:

REASON FOR REQUESTING CLEMENCY

Age Time Served New Evidence (LIFERS only) Other:

INCLUDE A BRIEF DESCRIPTION OF THE EVENTS SURROUNDING THE OFFENSE(S) (Write on the back of this sheet only)

RELIEF REQUESTED

Commutation Parole Eligibility Remission of Fines Full Pardon With Firearms Without Firearms

Include a copy of sentencing minutes and/or 1st offender pardon

PRIOR CLEMENCY APPLCIATION INFORMATION

PRIOR CLEMENCY HEARING? YES NO IF YES, date of prior clemency hearing

IF YES, was a favorable recommendation received? YES NO

IF YES, was clemency approved by the Governor ? YES NO IF YES, date approved:

INCARCERATION INFORMATION

CURRENTLY INCARCERATED? YES NO IF YES, complete section below for incarcerated applicants.

IF NOT CURRENTLY INCARCERATED, TIME SERVED: (Indicate number of years/months served and date released)

INCARCERATED APPLICANTS (Information must be verified by institutional classification officer)

Has applicant served at least 10 years? YES NO If no, STOP, APPLICANT IS INELIGIBLE FOR CONSIDERATION

Current housing assignment (facility): Current custody status Minimum Medium Maximum

No. of disciplinary reports last 24 months: Date of last disciplinary report: Total no. of write-ups

Vocational Skill: How Obtained:

(Indicate marketable trade/skill possessed by applicant)

(Vocational training, job experience, etc.)

VERIFIED BY CLASSIFICATION OFFICER:

Classification Officer Signature

Date

REQUIRED ATTACHMENTS

Incarcerated Applicants

Current Master Prison Record  
Conduct Report

Lifers

Same as Incarcerated  
New Evidence

Parolees

Master Prison Record  
or Parole Certificate

Probationers

Sentencing Minutes

Capital Cases

Direct Appeal Denial

Others

First Offender Pardon  
or any aforementioned

Mailing Address:

Applicant Signature (Date)

Telephone (Non-Incarcerated Applicants Only):